

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



Date – 31/08/2019

All members of IQAC are requested to remain present for the meeting on 09/09/2019 at 5 pm in Night College of Arts and Commerce, Kolhapur

### Members of IQAC

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	Mrs. R.V. Magdum
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	V. Patil
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Ajit Patil	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske
11	Prof. Abhijeet Kamble	Coordinator	

# **Night College of Arts & Commerce**

## **INTERNAL QUALITY ASSURANCE CELL**

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Academic Year 2019-20

The Agenda for Meeting of IQAC

The following agenda-topics shall be discussed in the Meeting of IQAC that has been scheduled to be held on 09-09-2019 at 5.00 pm in the office of the Council of Education, Kolhapur.

**AGENDA :-**

1. To confirm the minutes of the last meeting.
2. To discuss the admissions in various classes for the academic year 2019-20
3. AQAR for the academic year 2018-19
4. To consider the Plan for the year 2019-20
5. Result analysis of the previous year
6. To Prepare list of slow learners and advance learners
7. Any other item with the permission of Chair

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



PROCEEDINGS OF THE MEETING OF THE IQAC COMMITTEE MEETING HELD ON  
09/09/2019 AT 5.00 P.M.

A Meeting of the Internal Quality Assurance Cell Committee was held on 09.09.2019 at 5.00 p.m. under the Chairmanship of I/C Prin. Dr. S.J.Farakate. The following members were present :

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	MRS. R.V. Magdum.
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Ajit Patil	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske
11	Prof. Abhijeet Kamble	Coordinator	

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

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The agenda topics were taken up for the deliberations with the permission of the Chair.

**Topic No. 1** : To confirm the minutes of the last meeting.

**Resolution** : Resolved to confirm the minutes of the last meeting.

Proposed by : Prof. A.A.Gawade  
Secunder : Prof Abhijeet Kamble

The resolution is passed unanimously

**Topic No. 2** : To discuss the admissions in various classes for the academic year 2019-20.

**Resolution** : It is resolved that the admissions in various classes are adequate. More efforts are given for MA admission next year.

Proposed by : Dr. A K Shinde  
Secunder : Prof.Dr. S. J. Farakte

The resolution is passed unanimously



# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



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- Topic No.3 : AQAR for the academic year 2018-19
- Resolution : To prepare the AQAR i.e. Annual Quality Assurance Report - It is resolved that to take meeting with all faculty members and non-teaching staffs in this regard and to get prepared the AQAR.
- Proposed by : Prof Abhijeet Kamble  
Seconder : Dr. A. K. Shinde
- The resolution is passed unanimously
- Topic No.4** : To consider the plan for the year 2019-20
- Resolution : It is resolved to make the plan for next year i.e.
- a) To maintain the sports performance. b) To take State or National level seminar.  
c) To start short term courses
- Proposed by: Prof.A .K. Shinde  
Seconder: : Shri Ajit Patil.
- The resolution is passed unanimously
- Topic No. 5** : Result analysis of the previous year
- Resolution : It is resolved that all departments should prepare the result analysis and submit it to the Principal.
- Proposed by: Prof.A .A.Kamble  
Seconder: : Dr A K Shinde.
- The resolution is passed unanimously

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



**Topic No. 6** To Prepare list of slow learners and advance learners

**Resolution** It is resolved that after preparing result analysis every subject teacher should prepare the list of slow learners and advance learners. They should plan the timetable for these students.

Proposed by: Prof.Dr. S. J. Farakte

Secunder: : Aniket Powar.

The resolution is passed unanimously

**Topic No. 7** Any other issues with the permission of the chair.

**Resolution** There is no any issue under discussion, So meeting is concluded.  
Meeting concluded with thanks to Chair.

The resolution is passed unanimously

**Prof. Abhijeet Kamble**  
(IQAC - Co-ordinator)

**IQAC Co-ordinator**  
Night College of Arts & Commerce,  
Kolhapur



**I/C Prin. Dr. S.J. Farakte**  
(Chairman, IQAC)

**PRINCIPAL**  
NIGHT COLLEGE OF ARTS & COMMERCE,  
KOLHAPUR.

# Night College of Arts & Commerce


## INTERNAL QUALITY ASSURANCE CELL



### Action Taken Report


Date of Meeting - 09/09/2019

Sr. No.	Agenda item	Action Taken
1	To discuss the admissions in various classes for the academic year 2019-20	Admission Committee is formed to increase the number of admissions. And various efforts are made for increase in admission.
2	AQAR for the academic year 2018-19	AQAR 2018-19 is prepared and send it to NAAC in due time. Date of submission is
3	To consider the Plan for the year 2019-20	College submitted two lead college seminar proposals to lead college cluster. More number of players in basketball and cricket represent in zonal and inter zonal level.
4	Result analysis of the previous year	Every department head submitted their result analysis to principal.
5	To Prepare list of slow learners and advance learners	Every subject teacher prepares the list and also display the time table for slow and advance learners.

  
Prof. Abhijeet Kamble  
(IQAC - Co-ordinator)

  
IQAC Co-ordinator  
Night College of Arts & Commerce,  
Kolhapur



  
I/C Prin. Dr. S.J. Farakte  
(Chairman, IQAC)

  
PRINCIPAL  
NIGHT COLLEGE OF ARTS & COMMERCE,  
KOLHAPUR.



# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

Date – 22/11/2019

All members of IQAC are requested to remain present for the meeting on 30/11/2019 at 5 pm in Night College of Arts and Commerce, Kolhapur

### Members of IQAC

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	MRS. R.V. Magdum
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Anil Ghatage	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske.
11	Prof. Abhijeet Kamble	Coordinator	



# **Night College of Arts & Commerce**

## **INTERNAL QUALITY ASSURANCE CELL**

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Academic Year 2019-20

The Agenda for Meeting of IQAC

The following agenda-topics shall be discussed in the Meeting of IQAC that has been scheduled to be held on 30-11-2019 at 5.00 pm in the office of the Council of Education, Kolhapur.

### **AGENDA :-**

1. To confirm the minutes of the last meeting.
2. To discuss the students performance in exams
3. To review the first semester activities
5. Any other item with the permission of Chair

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



PROCEEDINGS OF THE MEETING OF THE IQAC COMMITTEE MEETING HELD ON  
30/11/2019 AT 5.00 P.M.

A Meeting of the Internal Quality Assurance Cell Committee was held on 30.11.2019 at 5.00 p.m. under the Chairmanship of I/C Prin. Dr. S.J.Farakate. The following members were present :

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	Mrs.R.V.Magdum.
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Anil Ghatage	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	
11	Prof. Abhijeet Kamble	Coordinator	

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

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The agenda topics were taken up for the deliberations with the permission of the Chair.

**Topic No. 1** : To confirm the minutes of the last meeting.

**Resolution** : Resolved to confirm the minutes of the last meeting.

Proposed by : Dr. A K Shinde

Secunder : Shri Anil Ghatage

The resolution is passed unanimously

**Topic No. 2** : To discuss the students performance in exams

**Resolution** : It is resolved that the every subject teachers should review the result of respective subjects and also prepare result analysis .

Proposed by : Prof Abhijeet Kamble

Secunder : Shri V.K Kamat

The resolution is passed unanimously

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



Topic No.3 : To review the first semester activities

Resolution It is resolved that cultural committee and sports department should prepare detail report regarding participating in cultural and sports activity of the students in first term.

Proposed by : Shri Anil Ghatage .

Secunder : Dr. A. K. Shinde


The resolution is passed unanimously

Topic No.4 **Any other issues with the permission of the chair.**

Resolution There is no any issue under discussion, So meeting is concluded.


Meeting concluded with thanks to Chair.

The resolution is passed unanimously

  
Prof. Abhijeet Kamble  
(IQAC - Co-ordinator)

*IQAC Co-ordinator*  
*Night College of Arts & Commerce,*  
*Kolhapur*



  
I/C Prin. Dr. S.J. Farakte  
(Chairman, IQAC)

*PRINCIPAL*  
*NIGHT COLLEGE OF ARTS & COMMERCE,*  
*KOLHAPUR.*






# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

### Action Taken Report


Date of Meeting - 30/11/2019

Sr. No.	Agenda item	Resolution	Action Taken
1	To discuss the students performance in exams	It is resolved that the every subject teachers should review the result of respective subjects and also prepare result analysis	Subject teachers prepares the result analysis and submitted to the principal.
2	To review the first semester activities	It is resolved that cultural committee and sports department should prepare detail report regarding participating in cultural and sports activity of the students in first term	Culture committee and sports committee prepares the report and submitted to principal

  
Prof. Abhijeet Kamble  
(IQAC - Co-ordinator)

IQAC Co-ordinator  
Night College of Arts & Commerce,  
Kolhapur



  
I/C Prin. Dr. S.J. Farakte  
(Chairman, IQAC)

PRINCIPAL  
NIGHT COLLEGE OF ARTS & COMMERCE,  
KOLHAPUR.

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



Date - 22/01/2020

All members of IQAC are requested to remain present for the meeting on 29/01/2020 at 5 pm in Night College of Arts and Commerce, Kolhapur

### Members of IQAC

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	MRS. R.V. Magdum
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Anil Ghatage	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske.
11	Prof. Abhijeet Kamble	Coordinator	

# **Night College of Arts & Commerce**

## **INTERNAL QUALITY ASSURANCE CELL**

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Academic Year 2019-20

### **The Agenda for Meeting of IQAC**

The following agenda-topics shall be discussed in the Meeting of IQAC that has been scheduled to be held on 29-01-2020 at 5.00 pm in the office of the Council of Education, Kolhapur.

#### **AGENDA :-**

1. To confirm the minutes of the last meeting.
2. To discuss about lead college workshops
3. To discuss about study tour.
4. To discuss about environment awareness within college campus
5. Any other item with the permission of Chair

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



PROCEEDINGS OF THE MEETING OF THE IQAC COMMITTEE MEETING HELD ON  
29/01/2020 AT 5.00 P.M.

A Meeting of the Internal Quality Assurance Cell Committee was held on 29.01.2020 at 5.00 p.m. under the Chairmanship of I/C Prin. Dr. S.J.Farakate. The following members were present :

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	Mrs. R.V. Magdum
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Anil Ghatage	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske
11	Prof. Abhijeet Kamble	Coordinator	





# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

The agenda topics were taken up for the deliberations with the permission of the Chair.

**Topic No. 1** : To confirm the minutes of the last meeting.

**Resolution** : Resolved to confirm the minutes of the last meeting.

Proposed by : Prof. A.A.Gawade

Secunder : Miss Jui Maske

The resolution is passed unanimously

**Topic No. 2** : To discuss about lead college workshops

**Resolution** : It is resolved that department of commerce and department of English will arrange one day workshop. The entire necessary requirement for the workshops will be monitored by the respective heads of the departments.

Proposed by : Dr. S.J.Farakate

Secunder : Prof A A Kamble

The resolution is passed unanimously

**Topic No.3** : To discuss about study tour

**Resolution** It is resolved that all the departments should arrange study tour in next few weeks. Students should inform their participation to their head of the department.

Proposed by : Adv. V . N. Patil

Secunder : Aniket Powar

The resolution is passed unanimously



# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

### Topic No.4

To discuss about environment awareness within college campus

### Resolution

It is resolved to make arrangements for the environment awareness within college campus. Principal sir suggested to organize energy saving day or no plastic day etc. He also suggests that students should aware about this activity and they will participate actively.

Proposed by: Mrs.Rajanitai Magdum

Seconder: : Shri Anil Ghatage .

The resolution is passed unanimously

### Topic No. 5

**Any other issues with the permission of the chair.**

### Resolution

There is no any issue under discussion, So meeting is concluded.

Meeting concluded with thanks to Chair.

The resolution is passed unanimously

Prof. Abhijeet Kamble  
(IQAC - Co-ordinator)

IQAC Co-ordinator  
Night College of Arts & Commerce,  
Kolhapur



I/C Prin. Dr. S.J. Farakte  
(Chairman, IQAC)

PRINCIPAL  
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KOLHAPUR.

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



### Action Taken Report

Date of Meeting - 29/01/2020

Sr. No.	Agenda item	Action Taken
1	To discuss about lead college workshops	Department of English organize lead college workshop on 30/1/2020. And Department of commerce organize lead college workshop on 3/2/2020.
2	To discuss about study tour	Sociology department organizes study tour to Matoshri Old age homes and shivaji university Library .
3	To discuss about environment awareness within college campus	On 25 January 2020 no veichle day is organized. On 25 February 2020 Say no to plastic event is organized. On 26 February 2020 save energy event is organized. All these environment related events are organized by geography department and Environment club.



# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL

Date - 07/03/2020

All members of IQAC are requested to remain present for the meeting on 13/03/2020 at 5 pm in Night College of Arts and Commerce, Kolhapur

### Members of IQAC

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	MRS. R. V. Magdum.
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Anil Ghatage	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske
11	Prof. Abhijeet Kamble	Coordinator	



# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



Academic Year 2019-20

### The Agenda for Meeting of IQAC

The following agenda-topics shall be discussed in the Meeting of IQAC that has been scheduled to be held on 13/03/2020 at 5.00 pm in the office of the Council of Education, Kolhapur.

#### AGENDA :-

1.	To confirm the minutes of the last meeting.
2.	AQAR for the academic year 2019-20
3.	To review the achievements of the institution for the academic year 2019-20
4.	Plan for next year
5.	Any other item with the permission of Chair

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



PROCEEDINGS OF THE MEETING OF THE IQAC COMMITTEE MEETING HELD ON  
29/01/2020 AT 5.00 P.M.

A Meeting of the Internal Quality Assurance Cell Committee was held on 13/03/2020 at 5.00 p.m. under the Chairmanship of I/C Prin. Dr. S.J.Farakate. The following members were present :

Sr.No.	Name of the Member		Signature
1	I/C Prin. Dr. S.J.Farakate	Chairman	
2	Mrs.Rajanitai Magdum	Management Representative	MRS. R.V. Magdum.
3	Shri.Prasad K.Kamat	Stakeholder, Council of Education	
4	Adv. V . N. Patil	Stakeholder, Council of Education	
5	Prof. Mrs. A A Gawade	Faculty	
6	Prof. Dr. A K Shinde	Faculty	
7	Shri Anil Ghatage	Office Supritendent	
8	Shri V.K Kamat	Head Clerk	
9	Aniket Powar	Alumni representative	
10	Miss Jui Maske	Student Representative	Jmaske.
11	Prof. Abhijeet Kamble	Coordinator	

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



The agenda topics were taken up for the deliberations with the permission of the Chair.

**Topic No. 1** : **To confirm the minutes of the last meeting.**

Resolution : Resolved to confirm the minutes of the last meeting.

Proposed by : Shri V.K Kamat

Secunder : Prof. Dr. A K Shinde

The resolution is passed unanimously

**Topic No. 2** : **AQAR for the academic year 2019-20**

Resolution : It is resolved that to take meeting with all faculty members and non-teaching staffs in this regard and to get prepared the AQAR.

Proposed by : Prof A A Kamble

Secunder : Shri Anil Ghatage

The resolution is passed unanimously

**Topic No.3** : **To review the achievements of the institution for the academic year 2019-20**

Resolution : To review the achievements of the institution for the academic year 2019-20  
Resolved to take the review of the achievements of the institution as per the action plan and keep it the same in near future. In basketball and cricket our college won inter-zonal championship. 4 basketball players selected for khelo india at national level . One cricket player ranjit nikam is selected in Maharashtra state team for Ranji Trophy.3 Students are selected for all India athletics competition. 3 students won prizes in state level cultural festival at Mumbai.

Proposed by : Prof. Mrs. A A Gawade

Secunder : Aniket Powar

The resolution is passed unanimously

# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



**Topic No.4** Plan for next year

**Resolution**

It is resolved to make the plan for next year i.e.

a) To maintain the sports performance.

b) To take workshops and seminar.

c) To complete the Green Audit and Academic and administrative Audit ( AAA)

Proposed by: Mrs.Rajanitai Magdum

Secunder: : Shri Anil Ghatage .

The resolution is passed unanimously

**Topic No. 6**

**Any other issues with the permission of the chair.**

**Resolution**


There is no any issue under discussion, So meeting is concluded.

Meeting concluded with thanks to Chair.


The resolution is passed unanimously

  
Prof. Abhijeet Kamble

(IQAC - Co-ordinator)

  
IQAC Co-ordinator  
Night College of Arts & Commerce,  
Kolhapur



  
I/C Prin. Dr. S.J. Farakte

(Chairman, IQAC)

**PRINCIPAL**  
NIGHT COLLEGE OF ARTS & COMMERCE,  
KOLHAPUR.



# Night College of Arts & Commerce

## INTERNAL QUALITY ASSURANCE CELL



### Action Taken Report

Date of Meeting - 13/03/2020

Sr. No.	Agenda item	Action Taken
1	AQAR for the academic year 2019-20	IQAC coordinator collects all the necessary information for AQAR. <b>Due to lockdown declared in India</b> it is not possible to collect all the information.
2	To review the achievements of the institution for the academic year 2019-20	Principal reviews the sports and academic achievements. All the departments and committee submitted their annual reports to principal.
3	Plan for next year	Heads of the departments prepared their proposal for the seminar and workshop etc. for next year.

Prof. Abhijeet Kamble  
(IQAC - Co-ordinator)

IQAC Co-ordinator  
Night College of Arts & Commerce,  
Kolhapur



I/C Prin. Dr. S.J. Farakte  
(Chairman, IQAC)

PRINCIPAL  
NIGHT COLLEGE OF ARTS & COMMERCE,  
KOLHAPUR,