The Annual Quality Assurance Report (AQAR) of the IQAC

Year 2015-16

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Night College of Arts and Commerce
1.2 Address Line 1	649 C Ward
Address Line 2	Azad Chowk
City/Town	Kolhapur
State	Maharashtra
Pin Code	416002
Institution e-mail address	nightcollegekolhapur@gmail.com
Contact Nos.	0231- 2640157
Name of the Head of the Institution:	Dr. M. N. GOSAVI
Tel. No. with STD Code:	0231-2640157
Mobile:	9561826060

Name of the IQAC Co-ordinator:

Prof. Abhijeet A Kamble

Mobile:

+91 9764484447

IQAC e-mail address:

aakabhi@gmail.com

1.3 **NAAC Track ID** _MHCOGN10450

1.5 Website address:

www.nightcollegekolhapur.in

Web-link of the AQAR:

http://nightcollegekolhapur.in/reports

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B		2003	2008
2	2nd Cycle	B	2.71	2016	2021
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

11.11.2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR   --   (DD/MM/YYYY)
  ii.   AQAR   (DD/MM/YYYY)
 iii.   AQAR   (DD/MM/YYYY)
 iv. AQAR   (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√] No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men ☐ Women ☐

              Urban [√] Rural ☐ Tribal ☐

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

        Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts [√] Science ☐ Commerce [√] Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)* Shivaji University, Kolhapur.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   Yes   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   FIVE

2.2 No. of Administrative/Technical staff   TWO

2.3 No. of students

2.4 No. of Management representatives   ONE

2.5 No. of Alumni   One

2. 6 No. of any other stakeholder and

   community representatives   ONE

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts   One

2.9 Total No. of members   Ten

2.10 No. of IQAC meetings held | Two |

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty | Two |

Non-Teaching Staff Students [ ]   Alumni [ ]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

1. Meetings held with faculty with each criterion

2. Inspiring the Students to participate in Extra and Co-curricular activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To start self finance course	1. Two self finance course started
2. organise seminar / conference	2.Three seminars are organised

* Attach the Academic Calendar of the year as Annexure. **Attached**

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No √

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate			02	
Others				
Total	3		02	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√]   Parents [ ]   Employers [ ]   Students [√]
    (On all aspects)

     Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus of B.Com. III and B.A. III changed by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	8	1		01(Prin.)

2.2 No. of permanent faculty with Ph.D.   [05]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty   [ ] [ ] [3]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	29	2
Presented papers	4	29	1
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Some of the faculty members shown slides on projector.

2.7 Total No. of actual teaching days
     during this academic year   240

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum   1
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   75-85

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.						
B. Com						
M.A.(Marathi)						
M.A.(English)						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 1. Teachers were asked to maintain academic diary published by the university

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	2		
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Organized Lecture on minor and major Research Proposal.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			01	
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

[   ]

3.7 No. of books published   i) With ISBN No. [   ]   Chapters in Edited Books [   ]

ii) Without ISBN No. [0]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy [20000]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					03
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [02]

3.13 No. of collaborations   International [   ]   National [   ]   Any other [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

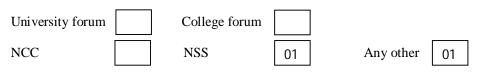| Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides

| 01 |

and students registered under them

| 07 |

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [01]   Any other [01]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visit to Balegram Ashrama School by the Department of Sociology at Panhala, Kolhapur

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3515sqmt.			
Class rooms	15			
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

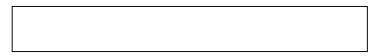4.2 Computerization of administration and library

Office is fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6571	146140	198	23023	6769	169163
Reference Books	20995	209131	2	250	20997	209381
e-Books						
Journals	25	9194	03	1535	28	11029
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

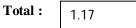|	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	13		6			6		7
Added	05		5			5		
Total	18		11			11		7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT — -

ii) Campus Infrastructure and facilities — 0.07

iii) Equipments — 1.07

iv) Others —

Total : 1.17

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Notices are put up regarding support services from time to time.

5.2 Efforts made by the institution for tracking the progression

> Alumni give feedback on progression of students. B.A.Marathi and English students can get admission for M.A. in this college itself.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
536	103		

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
462	86

Women

No	%
74	13

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
401	64	0	66	0	531	432	77	0	27	0	536

Demand ratio   Dropout %   B.Com. 40.00 B.A. 45.00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries [------]

5.5 No. of students qualified in these examinations

| NET | [ ] | SET/SLET | [ ] | GATE | [ ] | CAT | [ ] |
| IAS/IPS etc | [ ] | State PSC | [ ] | UPSC | [ ] | Others | [ ] |

5.6 Details of student counselling and career guidance

Visit and Lecture by some Organizations on career guidance.

No. of students benefitted [25]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Theme :1. Abhiwyakti: Awareness workshop

2. Poster Presentation on gender issues

3. Lecture on Declining Sex-ratio and Social responsibility

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 23 | National level | 01 | International level | |

No. of students participated in cultural events

State/ University level | 03 | National level | | International level | |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 05 | National level | 01 | International level | |

Cultural: State/ University level | 01 | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	530
Financial support from government	30	1,27,012
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 1 |

5.13 Major grievances of students (if any) redressed: _____NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Education for the deprived ones

Mission: Affording an opportunity for pursuit of higher education to the deprived and depressed but determined to find a place in the Sun.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

BOS member staff takes part in syllabus framing.

6.3.2 Teaching and Learning

1. Librarian familiarised the Part I Students with the library.

2. Some of the faculty members have shown how to prepare power point presentations.

6.3.3 Examination and Evaluation

Examinations are conducted as per Shivaji University rules and regulations. Internal evaluation is made as per University directives.

6.3.4 Research and Development

Faculty Members shared their knowledge in the area of research in staff academy.

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

> The administrative staff is managed through O.S. working under principal. Faculty is managed through HOD's as directed by principal

6.3.7 Faculty and Staff recruitment

> Recruitment is made as per government rules and regulations.

6.3.8 Industry Interaction / Collaboration

>

6.3.9 Admission of Students

> As the college is meant for educationally deprived, admission is given on first come first served basis.

6.4 Welfare schemes for

Teaching	Tea Club
Non teaching	Tea Club
Students	Students Aid Fund, Book Bank, Bus passes, Railway concessions

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

> Alumni Association supports current students. It has organized three programmes

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. No vehicle day is observed.
2. Tree plantation is done through NSS

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Workshop and poster exhibition on Environmental problems and protection.

2. Workshop, Lecture and poster on Gender Sensitization issues.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Financial Help to the poor students by the faculty.

2. Good co-ordination between faculty and non teaching staff.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. Workshop and Poster exhibition organized.
2. Environmental projects at B.A. II and B.Com. II

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S= Good academic performance of students, Many research papers published and presented, research projects are undertaken by the faculty
W= Sound pollution problem due to central location
O= Distance mode students to be attracted to college, Attracting students by personal contacting those who have left education in between.
C= Lack of own premises, Computerization of library.

8. **Plans of institution for next year**

1. Organizing workshops on various issues.
2. Start self finance courses

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence

DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Microsoft Office
Excel Worksheet